

OTTAWA RIVERKEEPER INC.
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2024

Independent Auditors' Report
Statement of Financial Position
Statement of Operations
Statement of Changes in Net Assets
Statement of Cash Flows
Notes to Financial Statements

FROUIN GROUP

INDEPENDENT AUDITORS' REPORT

To the Members of:
Ottawa Riverkeeper Inc.

Opinion

We have audited the financial statements of Ottawa Riverkeeper Inc., which comprise the statement of financial position as at March 31, 2024, and the statement of operations, statement of changes in net assets and cash flows statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Ottawa Riverkeeper Inc. as at March 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other Matter

The financial statements of Ottawa Riverkeeper Inc. for the year ended March 31, 2023 were audited by another practitioner who expressed a qualified opinion on these statements on September 20, 2023 due to the inability to gain satisfactory audit verification over the completeness of cash fundraising activities. In our analysis we have determined that the cash transactions do not materially affect the opening balances for March 31, 2024.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Authorized to practice public accounting by the Chartered Professional Accountants of Ontario

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Auditors' Responsibilities for the Audit of Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high-level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted audit standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Frouin Group Professional Corporation
Ottawa, Ontario
September 6, 2024

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OTTAWA RIVERKEEPER INC.
AUDITED STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31, 2024

	2024	2023
ASSETS		
CURRENT ASSETS		
Cash	\$ 744,967	\$ 549,151
Accounts receivable	6,293	8,500
Funding receivable	27,454	229,096
Government remittances receivable	16,440	58,025
Prepaid expenses	<u>26,810</u>	<u>28,785</u>
	821,964	873,557
TANGIBLE CAPITAL ASSETS (Notes 2g and 3)	<u>835,051</u>	<u>959,179</u>
TOTAL ASSETS	<u>\$ 1,657,015</u>	<u>\$ 1,832,736</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 36,055	\$ 37,346
Deferred contributions (Note 4)	391,819	425,216
Government remittances payable	<u>36,987</u>	<u>33,484</u>
	464,861	496,046
DEFERRED CONTRIBUTIONS RELATED TO TANGIBLE CAPITAL ASSETS (Note 5)	<u>807,401</u>	<u>949,247</u>
TOTAL LIABILITIES	<u>1,272,262</u>	<u>1,445,293</u>
NET ASSETS		
Invested in tangible capital assets	27,650	9,932
Unrestricted	<u>357,103</u>	<u>377,511</u>
	384,753	387,443
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 1,657,015</u>	<u>\$ 1,832,736</u>

APPROVED ON BEHALF OF THE BOARD:

Director Colleen Westfend

Director Margot Sunter
Margot Sunter (Sep 12, 2024 15:01 EDT)

(See accompanying Notes to Financial Statements)

OTTAWA RIVERKEEPER INC.
AUDITED STATEMENT OF OPERATIONS
FOR THE YEAR ENDED MARCH 31, 2024

	2024	2023
REVENUES		
Government grants	\$ 85,972	\$ 376,893
Grants from foundations	448,743	359,143
Event revenues	373,373	309,648
River House Campaign revenue	382,081	259,602
Individual donations	233,546	258,469
Amortization of deferred contributions related to tangible capital assets (Note 5)	205,432	24,731
Corporate donations	87,528	16,562
Other	35,278	12,739
	<u>1,851,953</u>	<u>1,617,787</u>
EXPENSES		
Amortization (Note 2g)	208,484	29,730
Communications	5,941	3,042
Equipment rental and lab fees	19,792	21,592
Insurance	7,620	6,634
Office and general	47,101	37,402
Outreach and event costs	148,705	120,724
Rent	53,964	27,725
Sub-contracts and other professionals	233,106	220,810
Salaries and benefits	1,113,905	1,132,571
Travel	16,025	15,567
	<u>1,854,643</u>	<u>1,615,797</u>
EXCESS/(DEFICIENCY) OF REVENUE OVER EXPENSES	\$ <u>(2,690)</u>	\$ <u>1,990</u>

(See accompanying Notes to Financial Statements)

OTTAWA RIVERKEEPER INC.

AUDITED STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED MARCH 31, 2024

	2024	2023
UNRESTRICTED NET ASSETS		
Balance, beginning of year	\$ 377,511	\$ 375,851
Excess/(deficiency) of revenue over expenses for the year	(2,690)	1,990
Tangible capital asset purchases	(84,356)	(937,428)
Amortization of tangible capital assets	208,484	29,730
Deferred contributions related to tangible capital assets	63,586	932,099
Amortization of deferred contributions related to tangible capital assets	(205,432)	(24,731)
Balance, end of year	<u>\$ 357,103</u>	<u>\$ 377,511</u>
NET ASSETS INVESTED IN CAPITAL ASSETS		
Balance, beginning of year	\$ 9,932	\$ 9,601
Purchase of tangible capital assets	84,356	937,428
Amortization of tangible capital assets	(208,484)	(29,730)
Deferred contributions related to tangible capital assets	(63,586)	(932,099)
Amortization of deferred contributions related to tangible capital assets	205,432	24,731
Balance, end of year	<u>\$ 27,650</u>	<u>\$ 9,932</u>

(See accompanying Notes to Financial Statements)

OTTAWA RIVERKEEPER INC.
AUDITED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED MARCH 31, 2024

	2024	2023
CASH FLOWS FROM OPERATING ACTIVITIES		
Excess/(deficiency) of revenue over expenses for the year	\$ (2,690)	\$ 1,990
Add: Amortization	208,484	29,730
Less: Amortization of deferred contributions related to tangible capital assets	<u>(205,432)</u>	<u>(24,731)</u>
	205,794	6,989
Cash flows from current operating items		
Changes in non-cash working capital:		
Accounts receivable	43,791	(18,135)
Funding receivable	201,642	(229,096)
Prepaid expenses	1,975	18,971
Accounts payable and accrued liabilities	2,212	489
Deferred contributions	<u>(175,242)</u>	<u>1,103,629</u>
	<u>280,172</u>	<u>882,847</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of tangible capital assets	<u>(84,356)</u>	<u>(937,428)</u>
NET CHANGE IN CASH	195,816	(54,581)
CASH, beginning of year	<u>549,151</u>	<u>603,732</u>
CASH, end of year	\$ <u>744,967</u>	\$ <u>549,151</u>
REPRESENTED BY:		
Cash	\$ <u>744,967</u>	\$ <u>549,151</u>

(See accompanying Notes to Financial Statements)

OTTAWA RIVERKEEPER INC.

NOTES TO AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2024

1. ORGANIZATION

Ottawa Riverkeeper Inc. is a not-for-profit organization incorporated without share capital under the provisions of the Canada Not-for-profit Corporations Act.

The objectives of the Organization are:

- 1) to achieve a healthy, ecologically sustainable Ottawa River available for the enjoyment and benefits of its Ontario, Quebec and First Nations communities;
- 2) to employ a professional Riverkeeper to facilitate maintenance and enhancement of Ottawa River ecological integrity through monitoring, original research, public and agency communication and support for enforcement;
- 3) to work independently as well as co-operatively with individuals, businesses, community groups and all levels of government on both sides of the river;
- 4) to develop and maintain an expert understanding of:
 - a) the river's ecological values, processes and special features, and
 - b) the protective framework offered by various federal, provincial and municipal jurisdictions and rights of First Nations;
- 5) to facilitate the enforcement of existing ecological protection regulations;
- 6) to encourage, where appropriate, the creation of additional measures to sustain and enhance the ecological health of the river; and
- 7) to encourage and develop programs and projects that increase community awareness, stewardship and habitat restoration along the Ottawa River.

The Organization is a registered charity under the Income Tax Act and, as such, is exempt from income taxes and may issue income tax receipts to donors.

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

a. Use of estimates

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. The main estimate relates to the useful life of tangible capital assets.

OTTAWA RIVERKEEPER INC.
NOTES TO AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2024

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

b. Contributed services

Volunteers contribute many hours per year to assist the Organization in carrying out its activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

c. Financial instruments

The Organization initially measures its financial assets and liabilities at fair value. The organization subsequently measures all its financial assets and financial liabilities at amortized cost.

Impairment

Financial assets measured at amortized cost are tested for impairment when there are indications of possible impairment.

Transactions costs

Transactions costs related to financial instruments subsequently measured at amortized cost are included in the original cost of the asset or liability and recognized in the statement of operations over the life of the instrument using the straight-line method.

d. Revenue recognition

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Riverkeeper Gala and event revenues are recognized as revenue when the events are held.

River House campaign revenues are recognized to match relevant campaign expenses incurred during the period.

e. Deferred contributions

Contributions relating to tangible capital assets are accounted for as deferred contributions and amortized on the same basis as the related tangible capital assets.

f. Fund accounting

The General Fund accounts for current operations and programs as well as the Organization's general operations. Unrestricted contributions (donations and grants) and restricted contributions to be used for operations are reported in this fund.

The Tangible Capital Assets Fund reports the assets, liabilities, revenues and expenses related to tangible capital assets.

OTTAWA RIVERKEEPER INC.
NOTES TO AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2024

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

g. Tangible capital assets and amortization

Tangible capital assets are recorded at cost. Amortization is provided at the rates and on the basis as set out below:

<u>Assets</u>	<u>Rate</u>	<u>Basis</u>
Computer equipment	30%	Declining balance
Website	20%	Declining balance
Office furniture	20%	Declining balance
Equipment	30%	Declining balance
Leasehold improvements	N/A	Straight-line basis over lease term
Boat	20%	Declining balance

3. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated Amortization	Net Book Value 2024	Net Book Value 2023
Computer equipment	\$ 65,878	\$ (41,634)	\$ 24,244	\$ 11,751
Website	38,518	(21,799)	16,719	20,899
Office furniture	5,080	(3,706)	1,374	1,268
Equipment	70,636	(30,718)	39,918	6,457
Leasehold improvements	955,565	(204,562)	751,003	916,564
Boat	15,774	(13,981)	1,793	2,240
TOTAL	<u>\$ 1,151,451</u>	<u>\$ (316,400)</u>	<u>\$ 835,051</u>	<u>\$ 959,179</u>

4. DEFERRED CONTRIBUTIONS

Deferred contributions represents funds received in the current year to cover operating and project expenditures in the subsequent period.

OTTAWA RIVERKEEPER INC.

NOTES TO AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED MARCH 31, 2024

5. DEFERRED CONTRIBUTIONS RELATED TO TANGIBLE CAPITAL ASSETS

Deferred contributions related to tangible capital assets represents contributions received for tangible capital asset purchases. These contributions are deferred and amortized into income on the same basis as the amortization of the asset. The variations in the balance of deferred contributions are as follows:

	2024	2023
Balance, beginning of the year	\$ 949,247	\$ 41,879
Add: contributions received during the year	63,586	932,099
Less: amounts recognized to revenue during the year	<u>(205,432)</u>	<u>(24,731)</u>
Balance, end of the year	<u>\$ 807,401</u>	<u>\$ 949,247</u>

6. EXTERNAL ENDOWMENT FUND

The Organization established an endowment fund with the Ottawa Community Foundation (the "Foundation"), known as "The Ottawa Riverkeeper Fund/Fonds Garderiviere des Outaouais". The agreement requires that the capital of the fund and any additions to the fund shall be held permanently by the Foundation and managed in accordance with the financial management policies of the Foundation. The distributable amount will normally consist of the funds income, but encroachment on capital is permitted should the Foundation determine that the income is insufficient.

Activity in the year is as follows:

	2024	2023
Balance, beginning of the year	\$ 30,934	\$ 30,836
Contributions made during the year	1,487	24,683
Disbursements during the year	(1,760)	(24,410)
Investment income - net of expenses	<u>1,028</u>	<u>(175)</u>
Deferred contributions, end of the year	<u>\$ 31,689</u>	<u>\$ 30,934</u>

OTTAWA RIVERKEEPER INC.
NOTES TO AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2024

7. FINANCIAL RISK MANAGEMENT POLICY

The Organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the risks at March 31, 2024:

a) Currency risk

The Organization's functional currency is the Canadian dollar. The Organization does not enter into foreign currency transactions and does not use foreign exchange forward contracts.

b) Liquidity risk

The Organization manages its liquidity risk by regularly monitoring forecasted and actual cash flow and financial liability maturities, and by holding assets that can be readily converted into cash. Accounts payable are normally paid within 30 days.

d) Interest rate risk

The Organization is exposed to interest rate risk with regards to its cash. The Organization has no interest-bearing liability. Fluctuations in market rates of interest on cash do not have a significant impact on the Organization's results of operations.

8. COMMITMENTS

The Organization leases its premises under an agreement expiring in February 2028. Future minimum lease payments over the upcoming fiscal years are as follows:

2025	\$	89,000
2026	\$	89,000
2027	\$	92,000
2028	\$	114,583

9. COMPARATIVE FIGURES

The prior year comparative figures have been reclassified to conform to this year's presentation.